



--- note this is for internal use only ---

PARTNER PARTICIPANT CHECKLIST

Partner Agency: _____ County: _____

Partner Advisor Name: _____

ABOUT THE PROSPECTIVE RESIDENT

Complete information about the prospective teacher candidate.

Full Name: _____ Phone Number: _____

Email Address: _____

RECRUITMENT & YIELD CHECKLIST

Use the below checklist to support the prospective candidate in preparing for application and admission. This checklist is intended to encourage the prospective candidate to take initial steps in exploring the program. The final step is a warm hand-off to the program for outreach and yield.

- Register for an information session or webinar about the program:
<https://teacherprep.ucmerced.edu/apply/dates-deadlines>
- Does the candidate need to pass CSETs? Register for CSET Test Prep Bootcamp:
<https://ucm.edu/7dc87m>
- Collect **ALL** admissions application items: (learn more: <https://ucm.edu/appreq>)
 - Statement of Purpose
 - Statement of Professional Dispositions
 - Unofficial/Official Transcripts for all BA/BS or higher coursework
 - Two References (contact info only)
 - Fingerprint Clearance (COC, etc.)
 - Basic Skills Requirement
 - Subject Matter Competency Requirement
 - Pre-Program Field Experience (45 hours)
 - Current Resume
 - Tuberculosis Clearance
- If the above bullet is complete, submit application:
<https://ucm.edu/tkapply>
- [PARTNER STAFF]** Regardless of where a prospective candidate is on this checklist, please submit this checklist and form within 5-7 days of initial inquiry.
<https://ucm.edu/refer>